



Khushi kumari

GET IN TOUCH!

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PERSONAL DETAILS

- Current Location Jamshedpur
 - Date of Birth September 21, 2002
 - Gender Female
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SKILLS

- Ms excel
 - Communication Skills
 - Human Resource Management
 - Management Skills
 - Business Communication Skills
 - Time Management
 - Leadership Skills
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LANGUAGES KNOWN

- English (Both)
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CERTIFICATIONS

- Project Management Professional (PMP) Course
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ACHIEVEMENTS

- Top 10 in class in B.B.A. / B.M.S.
- Top 10 in class in school

RESUME SUMMARY

I am a management graduate passionate about enhancing communication and training development practices. With hands-on internship experience in HR generalist roles and research, I aim to drive impactful organizational growth through effective training, research, and leadership.

EDUCATION

Graduation

Course B.B.A. / B.M.S. (Management)
College Arka Jain University, Jamshedpur

Class XII

Board Name CISCE(ICSE/ISC)
Medium English
Year of Passing 2021
Percentage 75%

Class X

Board Name CISCE(ICSE/ISC)
Medium English
Year of Passing 2019
Percentage 76%

INTERNSHIPS

Tata Steel, May 2024 - June 2024

- It was basically a research based industries where I did lots of research on the ongoing training practices across various hospitals in India. The training which is favourable fir the staffs. The Quality of the ongoing training process and the result and made PPT on the research I've done.

Metvy, January 2024 - March 2024

- I was working as a HR GENERALIST in Metvy and basically assigned to scout candidates from different job portals and send them offers of the BDS internship by going through their profiles and maintaining the datas of the candidates who showed up interest in the internship and updating their names in the Excel sheet. And I was given names to do calls and take interviews of the candidates who had shown up interest in the internship and select them or reject them on the basis of theirs knowledge and skills
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PROJECTS

Communication foundation , August 2023 - August 2023

- Learning and adapting communication skills enhancement techniques
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AWARDS AND HONOR

- Star Intern at Metvy