



MUHIZINA SALIM

Profile Summary

Dedicated and compassionate healthcare administration professional with a Master's-level background in Hospital Administration and strong organizational abilities. Skilled in supporting hospital operations, patient coordination, communication, and administrative management. Possesses knowledge of healthcare procedures, documentation, and team coordination with a commitment to delivering quality patient care and operational efficiency.

Career Objective

To obtain a challenging position in hospital administration where I can utilize my healthcare management knowledge, leadership abilities, and communication skills to support efficient hospital operations and enhance patient care services.

Education

Bachelor of Computer Applications (BCA)

- M G University
- 2016 - 2019
- Grade: B

Higher Secondary Education - Biology Science

- Board of Higher Secondary Education
- 2015 - 2016
- Score: 73%

SSLC -Secondary School Leaving Certificate

- Board of Public Examinations
- 2014
- Score: 72%

Additional Qualifications

Diploma in Hospital Administration

International School of Skill Development, Kochi
TUV SUD Certified
Nov 2025 - May 2026

Diploma in Health Inspector DHA

Al-Azhar College of Paramedical Science
2020 - 2021
Grade: First Class

Project

Way To Nikkah

Developed an online matrimonial project using ASP.NET technology. Successfully managed project planning, development, and implementation.

Contact Details

8921232564

muhizinamuhzi00@gmail.com

Kothaikunnel House Thodupuzha
P/O Thodupuzha Idukki

Personal Details

- **Date of Birth:** 26 September 1998
- **Marital Status:** Married
- **Gender:** Female

Key Skills

- Critical Thinking
- Positive Attitude
- Team Work
- Good Communication
- Patient Coordination and Assistance

Computer Skills

- C
- C++
- Asp.net

Achievements

- First Prize in Throw Ball Competition
- Finalist in School-Level Chess Competition

Languages

- English
- Malayalam
- Hindi