

KARRTHIK N

Procurement & Supply Chain Executive | SAP MM | Inventory & Vendor Coordination

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PROFESSIONAL SUMMARY

Supply Chain & Procurement professional with hands-on experience in logistics, inventory management, SAP MM, warehouse operations, and vendor coordination at Bharat Petroleum Corporation Limited. Skilled in procurement coordination, stock monitoring, MIS reporting, dispatch planning, and documentation management. Strong knowledge of ERP systems, inventory control, and operational coordination. Seeking opportunities in Procurement, Supply Chain, Inventory, and Operations roles.

CORE SKILLS

Procurement Coordination • Vendor Management • Inventory Control • SAP MM • Warehouse Operations • MIS Reporting • Logistics Coordination • Documentation Management • MS Excel • Team Collaboration

PROFESSIONAL EXPERIENCE

Operations Apprentice – Retail Sales

Bharat Petroleum Corporation Limited, Hassan Depot | Feb 2025 – Feb 2026

- Executed SAP MM transactions including Goods Receipt, Goods Issue, and Stock Transfer with high accuracy
- Coordinated with transporters, vendors, and operations teams for smooth dispatch and material movement
- Supported inventory monitoring, stock reconciliation, and dispatch planning activities
- Maintained operational documentation, compliance records, and MIS reports
- Improved dispatch turnaround time through effective coordination and route planning
- Monitored real-time vehicle tracking using VTS systems for logistics visibility

Project Coordinator

Darshana(R), Hassan | May 2023 – Jan 2025

- Managed project schedules and resource allocation for timely execution
 - Developed MIS reports and dashboards for operational tracking and reporting
 - Coordinated cross-functional teams to improve workflow efficiency and resolve bottlenecks
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EDUCATION

B.Sc. (PCM) – University of Mysore | 2021

TOOLS & TECHNOLOGIES

SAP ERP (MM Module) • MS Excel (VLOOKUP, Pivot Tables) • IRIS Monitoring System • Vehicle Tracking System (VTS)

CERTIFICATION

SAP MM Fundamentals